

RECORD OF PROCEEDINGS

**CHERRY HILLS SANITATION DISTRICT
REGULAR MEETING**

Thursday, May 11, 2023, 7:30 a.m.

Denny's

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PRESENT: Board members, Mr. Steve Vessey, Mr. Danial Larsen, Mr. Robert Brown, and Mr. Randall Siddens. Staff: Mr. Chuck Vessey, Mrs. Jeri Vessey and Mr. Brad March. Guest attendee: Abbey Irvine, CPA, Haynie & Co.. Absent: Mr. Sean Rogers
The meeting was called to order at 7:31 a.m.

2022 AUDIT PRESENTATION: Abbey Irvine, CPA, Haynie & Co.

The good news is that we came in under budget. Total assets increased by \$41,704, total liabilities decreased by \$30,991 and our net position increased by \$72,695. Operating revenues grew by \$17,751 and operating expenses increased by \$26,113. Revenue increased due to scheduled increase in tap charges and 3 additional taps in 2022. Net cash flows for the year increased by \$94,871 from the prior year, capital expenditures decreased by \$12,746, operating activities decreased by \$107,659, and investing activities increased by \$42.

OATHS OF OFFICE & SELECT CHAIRS: Mstrs Larsen, Siddens, & Vessey were sworn in and Oath's of Office signed. Motion for chairs to stay the same as per Mr. Larsen and seconded by Mr. Brown.

APPROVAL OF MAY 11, 2023, AGENDA: On motion by Mr. Siddens seconded by Mr. Larsen the meeting agenda for May 11, 2023, was unanimously approved.

APPROVAL OF APRIL 13, 2023, MINUTES: On motion by Mr. Brown seconded by Mr. Larsen the April 13, 2023, minutes were approved unanimously.

FINANCIAL STATEMENTS FOR APRIL 2023: Mr. Chuck Vessey

We are below budget for the month and year. Locate expenses were high for new cable tv lines and gas lines going in. Utilities were high, Century Link was getting Directory Assistance calls at Pump Station 1. Mrs. Vessey will be getting refunds back on those once a service technician can get out and verify the discrepancy. On motion by Mr. Brown, seconded by Mr. Siddens, the March 2023 financial statements were unanimously approved, subject to audit.

DELINQUENT ACCOUNTS: Mrs. Vessey

Delinquent accounts went down to \$15,097 from \$19,811 in April. The following customers have balances over \$500:

Avalos 2124 Sandstone –	537
Chapman 2323 Ridgecrest Rd -	580
Gallegos 2112 Sandstone, -	738
Gordon, 1832 Rainbow -	778

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Jeffery, 1217 Miramont Dr.,	835.65
Jones, 1932 Adriel -	916.85
Kerby/Ealum 1200 Miramont -	835
Montoya 2027 Falcon Hill -	538
Olivas, 2600 Greenmont -	503
Prentiss, 1815 Linden Lake,	1,024.75
Rura, 1208 Miramont,	773.59
Schibler 1120 Hillside	595
Selbert/Seabaugh, 3917 La Mesa -	558
Toro/Bustamante 2129 Sage,	580

Mr. March was asked to address Prentiss and Mrs. Vessey will send collection letters to the others.

MAINTENANCE: Mr. Chuck Vessey

- Lots of hydro-cleaning while the weather is good, and weed control at the pump stations.
- There was a back-up at 2002 Country Club, starting at the homeowners' service line. Drain Doctor called and said the manhole was full but after maintenance jetted the line, the homeowner was still backed up. In the end, Drain Doctor had their saw stuck in the roots at the homeowner's tap, however, it was the Thursday before Memorial Day weekend and didn't want to take care of it until the next Tuesday. Mr. Wallen convinced them to remove it by Friday, or we would.

RECORD RETENTION POLICY: Resolution 4-2023 Adopting A Records Retention Schedule will be introduced next month.

No further business coming before the Board, the meeting was adjourned at 8:30 a.m. The next meeting will be June 8, 2023. Mr. Rogers will be absent for the July and August meetings and is excused by Mr. Steve Vessey.

Respectfully submitted,

Jeri K. Vessey, Recording Secretary