

**RECORD OF PROCEEDINGS**

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**CHERRY HILLS SANITATION DISTRICT  
REGULAR MEETING**

**Thursday, February 10, 2022, 7:30 a.m.**

**Page 1 of 2**

**The Backporch Café**

**MEETING CALLED TO ORDER AT 7:30 a.m.**

**PRESENT:** Board members: Mr. Danial Larsen Mr. Sean Rogers, and Mr. Robert Brown. Staff: Mr. Chuck Vessey, Mrs. Jeri Vessey and Mr. Brad March. Guest attendee: Mr. Thomson Thrift and Mr. Danny Weber, PE, Northern Engineering. Absent and excused: Mr. Steve Vessey, Mr. Randall Siddens

**APPROVAL OF AGENDA FOR FEBRUARY 10, 2022:** On motion by Mr. Brown, seconded by Mr. Rogers the February 10, 2022, meeting agenda was unanimously approved.

**APPROVAL OF JANUARY 13, 2022, MINUTES:** On motion by Mr. Brown seconded by Mr. Rogers, January 13, 2022, minutes were unanimously approved.

**WATERMARK SPAULDING:** Mr. Thomson Thrift and Mr. Danny Weber, PE, Northern Engineering.

Located at 501 to 403 Spaulding Lane (south and west of Tavelli Middle School and north of the ditch). Thompson Thrift Development is in the planning stages of creating rentable fourplex villas on the north side of the property, and an apartment building with 12 units at the south end, 200 to 210 units.

They were asking if a common service line to the main, as in one lot with a single fee could be put in and were advised this is not allowed per the district's regulations and would require a variance and contract for service lines. The District is responsible for the tap to the main and the owners are responsible for the service line.

No lift station would be required and they can connect at our manhole at the end of Valley View Lane or across the ditch to Redwood Street or Willox Lane per the City's planning.

Mr. March will be reviewing our contract between the District and the City regarding separate units and treatment for taps serving multiple units.

The property was exempted from the District when the lines were first put in, so an inclusion will need to be filed.

**FINANCIAL STATEMENTS FOR JANUARY 2022:** Mr. Chuck Vessey.

Welcome to a new year, the over budget items will balance out throughout the year. Also, it was a billing month, so receivables were high.

**DELINQUENT ACCOUNTS:** Mrs. Vessey sent out letters to all accounts over \$400 in February and will have Mr. March follow-up with his letter in March. Also, Mr. March is authorized to send shut-off letters to the following:

Bailey (934 E Ridgecrest)	\$694.00
Cole (1125 Hillside Ct)	\$619.00
Dolon (1517 Country Club Rd)	\$614.00
Kimple (3316 Canadian Pkwy)	\$619.00
Lockwood (3510 Terry Ridge Rd)	\$654.00
Valenza (1717 Hillside Dr)	\$619.00

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Motion authorizing letters by Mr. Rogers, second by Mr. Brown, unanimously approved.

Delinquent accounts based on the current billing were \$12,670.24 down from January of \$19,387.59

**MAINTENANCE:** Mr. Chuck Vessey

Had to use the tractor twice for snow removal during last month, Mr. Wallen is very happy with it, plus doing lift station checks for freezing and general maintenance.

**2022 ELECTION UPDATES:** Mrs. Vessey advised the Board of the following election deadlines:

Call for nominations is deadline: February 17, 2022,

Deadline for self-nominations: February 25, 2022.

Intent to be a write-in candidate deadline: February 28, 2022,

Date to cancel election if no opposition of candidates: March 1, 2022.

At this time Mr. Rogers and Mr. Brown have filled out a self-nomination form that has been approved by DEO.

Respectfully submitted,

Jeri Vessey, Recording Secretary