

## RECORD OF PROCEEDINGS

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### CHERRY HILLS SANITATION DISTRICT REGULAR MEETING

Thursday, March 9, 2023, 7:30 a.m.

Denny's

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**PRESENT:** Board members, Mr. Steve Vessey, Mr. Danial Larsen, Mr. Robert Brown, Mr. Sean Rogers, and Mr. Randall Siddens. Staff: Mr. Chuck Vessey, Mrs. Jeri Vessey and Mr. Brad March. Guest attendee: None. Absent: None.

The meeting was called to order at 7:31 a.m.

**APPROVAL OF MARCH 9, 2023, AGENDA:** On motion by Mr. Siddens seconded by Mr. Rogers the meeting agenda for March 9, 2023, was unanimously approved.

**APPROVAL OF FEBRUARY 9, 2023, MINUTES:** On motion by Mr. Larsen seconded by Mr. Rogers the February 9, 2023, minutes were approved unanimously.

**FINANCIAL STATEMENTS FOR FEBRUARY 2023:** Mr. Chuck Vessey

We are below budget for the month and year even though payroll was slightly over budget.

The financial report on motion by Mr. Rogers, seconded by Mr. Larson financial statements were unanimously approved subject to audit.

**DELINQUENT ACCOUNTS:** Mrs. Vessey

Delinquent accounts for March are at \$10,003.14, down from February at \$36,082. The following customers have balances over \$500:

Anderson, 1405 Miramont - \$635.00

Gallegos 2112 Sandstone, - 572.00

Goldfain, 1921 Adriel - 727.00

Gordon, 1832 Rainbow - \$802.00

Jeffery, 1217 Miramont Dr., \$640.65

Jones, 1932 Adriel \$727.00

Prentiss, 1815 Linden Lake, 811.00

Rura, 1208 Miramont, \$348.59

Mr. March was asked by Mrs. Vessey to send collection letters to Anderson and Jeffery to be reviewed in April.

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**MAINTENANCE:** Mr. Chuck Vessey

There was a backup at 1509 Ascot Court, which is a very flat line. Mr. Wallen has suggested a back flow valve to the homeowner. There was also a backup, caused by a frozen manhole, in the field behind 825 Country Club Road, no service line or customers were impacted.

**RESOLUTION 3-2023 CANCELLATION OF 2023 ELECTION.** Mrs. Vessey advised that no further nominations were received by her as the election official other than nominations for existing board members. There being no other candidates, Mrs. Vessey asked that Resolution 3-2023, canceling the 2023 election, be approved. On motion by Mr. Rogers and seconded by Mr. Brown, Resolution 3-2023 was unanimously approved. Notice of cancellation will be advertised in the Coloradoan.

**SUCCESSION PLANNING:** Mr. March was able to get in touch with Pinnacle and they were to advise Mr. Vessey on this. Mr. Vessey was told that a sewer district is not something they are familiar with and would not be comfortable handling.

Mr. Chuck Vessey asked Mr. March if there is a record retention policy and what we need to keep. Mr. March will investigate into the disposal of old records.

No further business coming before the Board, the meeting was adjourned at 7:50 a.m.

Respectfully submitted,

Jeri K. Vessey, Recording Secretary