

RECORD OF PROCEEDINGS

CHERRY HILLS SANITATION DISTRICT REGULAR MEETING

Thursday, August 10, 2023, 7:30 a.m.

Denny's

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PRESENT: Board members, Mr. Steve Vessey, Mr. Randall Siddens. Mr. Danial Larsen, Mr. Robert Brown.. Staff: Mr. Chuck Vessey, Mrs. Jeri Vessey and Mr. Brad March. Absent excused: Sean Rogers. Guest attendee: None.
The meeting was called to order at 7:30 a.m.

APPROVAL OF AUGUST 10, 2023, AGENDA: On motion by Mr. Larsen seconded by Mr. Brown the meeting agenda for August 10, 2023, was unanimously approved.

APPROVAL OF JULY 13, 2023, MINUTES: On motion by Mr. Larsen seconded by Mr. Brown the July 13, 2023, minutes were approved unanimously.

FINANCIAL STATEMENTS FOR JULY 2023: Mr. Chuck Vessey
Payroll is high but will even out over the rest of the year as we go back down to 2 people. Postage was up due to restocking stamped envelopes. On budget for the month and slightly over for the year, but expected to even out over the next few months. Financials were unanimously approved subject to audit.

DELINQUENT ACCOUNTS: Mrs. Vessey
Delinquent accounts balances went down to \$19,138.54 in August from the \$41,167.54 it was in July. Mrs. Vessey was authorized to take action to collect balances due from customers with balances over \$500 including having Mr. March send out collection notices as she deems necessary.

MAINTENANCE: Mr. Chuck Vessey
Locates continue to be high due to summer projects by homeowners and utility companies. Hydro-cleaning is continuous and whenever a homeowner calls to advise they are cleaning out their line. There was a back-up in the field behind 825 Country Club Road again, large sanitary wipes are the cause of it, getting caught in roots. There was no back-up into any customer houses.

SUCCESSION PLANNING: Mr. Brad March
Mr. March met with Mr. Eric Potyondy, Fort Collins City attorney office, and discussed succession planning. Mr. Potyondy advises that there has been substantial turnover in the utilities department and prior inquiries related to the service area were tied to the belief by current city staff that the City served all areas north of the irrigation canal. Mr. Potyondy advised that the City did not want to take over the District's operations. Mr. March advised that the District's longtime staff and board had served for many years and was potentially cycling out

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with limited successors to fill vacant positions and with the City providing the District's processing, discussions surrounding future planning would be advisable. Mr. Potyondy felt that the City would be amenable to reviewing operational issues and to better evaluate issues suggested a possible need for limited access to the District's records.

After discussion the matter was postponed allowing Mr. Rogers' participation in discussions.

Mr. Siddens also suggested talking with Boxelder Sanitation District, as they are across the street from some of our lines.

We would like to give many thanks to Mr. & Mrs. Larson for hosting another wonderful summer barbeque this year.

No further business coming before the Board, the meeting was adjourned at 7:57 a.m.
Next meeting is September 14, 2023.

Respectfully submitted,

Jeri K. Vessey, Recording Secretary