

RECORD OF PROCEEDINGS

CHERRY HILLS SANITATION DISTRICT REGULAR MEETING

Thursday, MAY 19, 2022, 7:30 a.m.

Backporch Café

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PRESENT: Board members, Mr. Steve Vessey, Mr. Randall Siddens, Mr. Robert Brown, and Mr. Sean Rogers. Staff: Mr. Chuck Vessey, Mrs. Jeri Vessey and Mr. Brad March, and Mr. Jarrod Kilburn, CPA. Guest attendee: None. Absent: Mr. Danial Larsen.

APPROVAL OF AGENDA FOR MAY 19, 2022: On motion by Mr. Brown, seconded by Mr. Rogers the May 19, 2022, meeting agenda was unanimously approved.

APPROVAL OF APRIL 14, 2022, MINUTES: On motion by Mr. Rogers, seconded by Mr. Brown, the minutes of the April 14, 2022, meeting were unanimously approved.

2021 FINANCIAL AUDIT PRESENTATION: Mr. Jarrod Kilburn, CPA

Mr. Kilburn advised that there was nothing out of the ordinary and there were no significant changes for last year. "The net position of the District amounts to \$1,017,933 which is an increase of \$81,618 from last year." Capital investments went up \$33,819 due to a new camera (TV), hydro-cleaning equipment, and vehicle maintenance. Expenditures were still under budget, though, by \$73,003. On motion by Mr. Brown and seconded by Mr. Rogers, the 2021 Financial Audit was unanimously approved.

OATH OF OFFICE FOR Mr. Brown and Mr. Rogers: Presented and signed by the President of the Board.

ELECTION OF OFFICERS: Recommended by Mr. Siddens and seconded by Mr. Rogers to keep the officers as is for this year. President: Mr. Vessey; Vice President: Mr. Larsen; Secretary: Mr. Rogers; Treasurer: Mr. Brown; Director: Mr. Siddens. Approved unanimously.

FINANCIAL STATEMENTS FOR APRIL 2022: Mr. Chuck Vessey

We are over budget this month by \$4000. Maintenance costs have doubled, or more, from last year for check valves, vacuum pumps (anything needed for the pump stations) plus high fuel costs (extra fuel used when hydro-cleaning), and the pay raise for the board members. Approved unanimously subject to audit.

DELINQUENT ACCOUNTS:

Delinquent accounts over \$400 went down \$20,782. Only one account is now over \$700 and if Mrs. Vessey does not received a call from them she will turn it over to Mr. March for shut-off procedures.

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MAINTENANCE: Mr. Chuck Vessey

- Keeping up with the hydro-cleaning and TV-ing problem lines. Also, Mrs. Vessey has been receiving calls regarding service line clean outs, staff then needs to go and break up the roots further and make sure it doesn't back up further down.

- Working on weed control at the pump stations and employee training.

- Mr. Rogers was concerned that we don't have a Method of Procedure in place at all the pump stations for the electronics shut-down and start-up procedures. Mr. Wallen has been tasked with providing an appropriate MOP for each station.

RESOLUTIONS SETTING HEARING FOR INCLUSIONS

2404 Westview Road, Fort Collins, CO 80524

2108 Sherell Road, Fort Collins, CO 80524

The previous resolutions setting inclusion hearings for the May 12, 2022, meeting was redone as the meeting was not held on May 12 but May 19th instead. Approval is now set for the June 9, 2022, meeting. Proposed by Mr. Rogers, seconded by Mr. Brown, and approved unanimously.

Respectfully submitted,

Jeri Vessey, Recording Secretary