

**RECORD OF PROCEEDINGS
CHERRY HILLS SANITATION DISTRICT
REGULAR MEETING
Thursday, NOVEMBER 9, 2023, 7:30 a.m.
Denny's
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PRESENT: Board members, Mr. Steve Vessey, Mr. Danial Larsen and Mr. Robert Brown. Staff: Mr. Chuck Vessey, Mrs. Jeri Vessey, and Mr. Brad March. Absent and excused: Mr. Randall Siddens and Mr. Sean Rogers. Guest attendee: None.
The meeting was called to order at 7:35 a.m.

APPROVAL OF AGENDA: On motion by Mr. Larsen seconded by Mr. Brown the meeting agenda for November 9, 2023, was unanimously approved.

APPROVAL OF OCTOBER 12, 2023, MINUTES: On motion by Mr. Brown seconded by Mr. Larsen the October 12, 2023, minutes were approved unanimously.

BUDGET HEARING: Chuck Vessey

The budget was approved as submitted for 2024 with an increase of \$10 per quarter on non-lift station taps and \$12 per quarter on lift station taps, effective 1 April 2024. We are not expecting to sell additional taps and there is an expected increase of 4% from the City of Fort Collins for processing fees, staff salary increase will be 5%, health insurance 8%, and the property lease for equipment was raised \$100 per month. Moved by Mr. Brown seconded by Mr. Larsen and unanimously approved. The accountant will file the approved 2024 budget, and resolution to adopt the budget, with the state and the recording secretary will file with the county commissioner.

FINANCIAL STATEMENTS FOR OCTOBER 2023: Chuck Vessey

The District is below budget for both the month and the year at this time, with no construction projects or an additional employee over the winter.

DELINQUENT ACCOUNTS: Jeri Vessey

Delinquent accounts balances were reduced to \$11,765.24 from October at \$18,262.09. 1932 Adriel Court, 2115 Falcon Hill Road, and 1120 Hillside Court were approved, at the October meeting, for shut-off procedures to take place and were posted on October 27, 2023. One was paid in full and the other two are now making payments. Twelve accounts, however, are still over \$500 and Mrs. Vessey will keep pursuing these.

MAINTENANCE: Chuck Vessey

All routine maintenance at this time of year with some hydro-cleaning when the weather is good enough. There were no backups last month.

GREGORY COVE DEVELOPMENT: Chuck Vessey

Six standby taps already exist on this land, and they are planning on putting in 5 houses. Engineered plans will be required before the board can give any approval but, did not see any issues surrounding provision of service.

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647 COUNTRY CLUB ROAD: Chuck Vessey

The homeowner is wanting to rezone this lot to put in an additional house, extending the sewer line with an 8" main and a 20' easement. Currently, they just want pre-liminary approval before providing plans. Preliminarily the board saw no issues with the proposal but will not approve without engineered plans.

SUCCESSION DISCUSSION: Brad March

Chuck Vessey, Randy Siddens and Brad March met with Boxelder Sanitation and Mr. March followed up Eric Potyondy with the City attorney's office regarding Cherry Hills' future operation of the District. Mr. March provided a memo to the board outlining proposals by Mr. Siddens surrounding the potential of retaining a consultant to evaluate operations of the District and make proposals. Mr. March discussed with Mr. Potyondy the potential of a joint study sponsored by the District and the City.

The board discussed the possible inclusion in the budget of funds for a district wide study with possible city participation in the study and elected not to budget amounts for 2024. Mr. Brown asked if money could be approved for 2024 if amounts were budgeted and there was discussion surrounding the ability to amend the budget if the board felt this was appropriate. Questions were raised whether Mr. Siddens, Chuck Vessey and Mr. March were authorized to meet with the City, and whether Mr. March should set up a meeting. Mr. March was directed not to take further action and a meeting was not felt to be necessary at this time.

Mr. March provided Mrs. Vessey with revised language to be put in the board packet soliciting interest in serving on the board. The language was not discussed, and the board was advised that the language had not been included in billings as of the meeting date.

Christmas dinner and special meeting will be December 20, 2023, at the Fort Collins Country Club, which is in the Cherry Hills Sanitation District. Mr. Siddens and Mr. Rogers will not be able to attend the event.

The next meeting will be December 14, 2023, Mr. Siddens will be absent for the December meeting and is excused.

No further business coming before the Board, the meeting was adjourned at 9:10 a.m.

Respectfully submitted,

Jeri K. Vessey, Recording Secretary